

Town of Dover

126 East Duncan Hill Rd.

Dover Plains, NY 12522

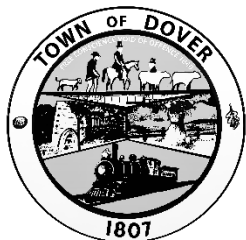
P. (845) 832-6111 x 103 | F. (845) 832-3188

building@townofdovernny.us

Film Permit Application Check List

Applications will be considered when the following information is supplied:

- Complete Application for Film Permit
- Submit payment, reference Film Fee Schedule (end of document), for applicable fees:
- Submit a copy of Production Insurance, Town of Dover must be listed as Certificate Holder.
- Submit a parking plan, if utilizing public property or any roadways.
- Submit notarized authorization letter from property owner, if filming on private property.
- Submit any other documents you think are pertinent.



Town of Dover

126 East Duncan Hill Rd.

Dover Plains, NY 12522

P. (845) 832-6111 x 103

F. (845) 832-3188

building@townofdoverny.us

Office Use Only

Permit #: _____ Zone: _____

Grid #: _____

Fee: \$ _____ Date Paid: _____

Check #: _____ Receipt #: _____

APPLICATION FOR FILM PERMIT

Project Title: _____

Applicant Name: _____ Title: _____

Office Phone: _____ Mobile Phone: _____

Email: _____ Fax: _____

Production Company Name: _____

Production Company Address: _____

Insurance Carrier: _____

Insurance Carrier Phone: _____

PROJECT TYPE

_____ :Feature Film	_____ :TV Show	_____ :Commercial	_____ :Industrial
_____ :Music Video	_____ :Short Film	_____ :Student Film	_____ :Other

Please specify "Other": _____

PROJECT INFORMATION

Estimated Total Production Days: _____ Estimated Number of Cast and Crew: _____

Start Date: _____ End Date: _____

WILL ANY OF THE FOLLOWING OCCUR? IF SO, PLEASE EXPLAIN.

Yes No – Special Effect
 Yes No - Pyrotechnics
 Yes No – Child Actors
 Yes No - Stunts
 Yes No – Live Burn
 Yes No – Use of Aircraft
 Yes No - Gunfire
 Yes No – Use of Animals
 Yes No – Use of Drones

Details of Above:

SHOOTING SCHEDULE BY LOCATION

(Please attach additional sheets or separate documents if necessary)

DATE	LOCATION	START TIME	END TIME

Please Briefly Describe Scenes:

WILL YOU NEED ANY OF THE FOLLOWING? If YES to any fill out standard "Application for Film Permit"

Yes No – Road Closures Yes No – Traffic Control Yes No – Pedestrian Control

Details of Above:

NUMBER OF VEHICLES (Only applicable if parking on public property/ roadways):

:Personal Cars :Equipment Trucks :Passenger Vans :Camera Cars
 :Picture Cars :Motor Homes :Dressing Rooms :Other

Please specify "Other":

USING ANY OF THE FOLLOWING EQUIPMENT? (Only applicable if filming on public property/ roadways):

Yes No – Jib Arm Yes No – Dolly Track
 Yes No – Heavy Machinery Yes No - Generator

Other Equipment (explain)

Base Camp Location:

Applicant Signature:

Print Name:

Title:

Date:

Building Inspector/ CEO Signature:

Date Issued:

Filming Fee Schedule

APPLICATIONS WILL BE PROCESSED UPON RECEIPT OF APPLICATION FEE

Checks Payable to "Town of Dover"

Mail Checks to:

Town of Dover

ATTN: Building Department

126 East Duncan Hill Road

Dover Plains, NY 12522

Accepted In-Person Payment Methods: **Cash, Check or Credit Card (transaction fee)**

Filming Activity	Application Fee	Private Property/ Day	Public Property/ Day
Student Film	\$0	\$0	\$0
Cast and Crew Size 1-9	\$25	\$50	\$100
Cast and Crew Size 10-15	\$75	\$125	\$225
Cast and Crew Size 15+	\$500	\$500	\$900