

TOWN OF DOVER RECREATION COMMISSION

Meeting May 3, 2010 Boyce Park

2010

Meeting Overview:

1. Meeting called to order 6:45 pm
2. New Business, Discussion Items, Budget, Program, Calendar, updates, recommendations
3. Review Project list CAP
4. Meeting adjourned 9:15pm

Members Present: David Penney, Pam Marshall, Teri Ptasnick, Kevin Kitowski, Frank Herrington, Dawn O'Neil
Guests and Speakers : Chris Galayda, Kathy Frame, Loraine O'Neil, Ryan Courtien, Julie Muncey, Debra Vespe, Scott McMorrow, Jessica Farina, Michelle McMorrow, Norm Morey, Tim Doolittle, Nick Mehrose, Chad Henke, Adam Graham, Mike Paciello.

New Business and Discussion Items:

1. David Penney advised again that there is one opening on the Recreation Commission. All interested parties should send a letter to the Town Board for consideration.
2. There are 2 groups that want to hold Benefit softball fund raisers. Both groups were advised to select dates and submit along with their insurance so we can look at our schedule. Norm Morey made presentation for the Allen Andrews Fund raiser. Teri advised that the Dave Hart group also wants to do their tournament again this year. We will advise as soon as we have all the information.
3. Eagle Scout Candidate Nick Mehrose came before the Commission with the finalized draft numbers for the Bench Project. The Recreation Commission will make a formal recommendation to the Town Board for the TB to release 2000 from Recreation Capital to help Purchase 11 Benches from Miracle. RC had previously recommended a Bench upgrade so that all the Benches were from same vendor. Nick has raised \$3,000 from Local Business and Individuals for the Project. The RC is recommending that the purchase be made thru Miracle Playground to maintain style, durability and warranty of the Benches. Nick will oversee and install the Benches as part of his Eagle Scout requirement. Recommendation will be made to the Town Board at the May 12th Meeting. Nicks Deadline for completion is around June 30th. Once this is completed the Park will have a total of 13 Benches around the playground and court areas.
4. Skate Park. David Penney opened the Discussion with a background for all on why the park was closed last November by the Town Board. 1. Violence and Employee Safety 2. Disrespect towards Adults, Employees and Children 3. Non Compliance with the Posted Rules 4. Non Residence Usage/Older Younger children conflicts 5. Security and Vandalism 6. Insurance exposure for improperly running facility.
 - a. The meeting was heavily advertised. We had 13 different speakers express their thoughts and ideas. This Venue was to hear the Public's comments about how they feel about the Skate Park. In summary, all at the meeting had concerns with safety in the skate park, general safety at the park, the pros and cons of the Skate Park along with the element that the skate park brings to the facility.
 - b. The Recreation Commission will be holding a special Work shop meeting on "to be announced" to further discuss and work with the public on all the "specific issues" that need to be addressed to run a Safe and successful Skate Park as well as other Ideas about Park Safety.

TOWN OF DOVER RECREATION COMMISSION

Meeting May 3, 2010 Boyce Park

2010

5. Scott Daversa is heading up the Community Garden Day Build on May 15th 7:30 am. Many local business and residences are donating Plants, materials and Labor to create a Community Garden at the park. The theme is conservation and gardening, Rain barrel, gutter, pavers, plants, bushes, mulch etc are being donated and volunteer installed. Please contact us for more information.
6. Town Board will be advertising for a part time position for the Recreation Department.
7. Frank Herrington submitted draft copy of the Maintenance List for our review and discussion. Some items can be handled by us with our staff and volunteers. For the larger items we need to formulate a recommendation to the TB for repairs and budgeting. Frank also recommended that we clearly mark out our Handicap parking area.
8. Teri gave us a quick review of April. We purchased 2 sets of soccer goals as the old ones needed replacing. We purchased appx 40 yards of Clay for the 2 new small fields that were built by the volunteers. We need to purchase a pallet of speedy dry. The playground was an awesome success.
9. Nature Trail. Pam has marked out the majority of the trail with green flags. We will be advertising on DTV for volunteers to help continue the improvements and help spreading chips and mulch in some of the areas.
10. Teri advised that she we only have 11 people signed up for full Day Camp. This was a bit disappointing after all the press and attention by the public for us to offer a full day camp. Dawn will help Teri reach out to all those families who are probably waiting to the last minute.
11. Electrical room Door. We will again submit to the TB the material requests for approval for the door and hardware required to replace the existing broken ones.
12. The Dog Agility event will be held on May 22 and 23 at the Pool.
13. Stone Church. Jim has submitted all specifications to the Town Attorney for Review. Project needs to go out to bid ASAP as it has a 7/31/2010 completion date with the grant guidelines.
14. Horse Arena. No new passes have been issued this year. Kevin and Pam to take on and advise the status of the ring and its usage as well as any upcoming events.
15. Discussions about various clubs organizing and taking a part in their own specialized interest at the park. i.e. The flyers club, Skate Park, horse club, tennis, dog owners, etc. Chris and the RC will look into the ability for us to accept donations. It appears that NYSMC we are allowed to do so. Scott Daversa is looking into bringing the King and His Court Softball Team for a fundraiser.
16. Teri recommended that she will reach out to the schools to offer to them that they form a Recreation team council or a student liaison that can meet with us so we can hear their thoughts and ideas with regard to Public Recreation.
17. Chris will have a conversation with the golfers that hit balls on the soccer and baseball fields while the children are on the fields. This issue needs to be addresses for safety reasons.

TOWN OF DOVER RECREATION COMMISSION

Meeting May 3, 2010 Boyce Park

2010

18. We will request at the town Board meeting on the 12 that the Berger Engineering proposal be accepted and paid from the Recreation capital account so the parking lot and all existing critical structures and points can be surveyed. Our goal is to have the Parking lot and drainage work completed in August this year. All the work will be by volunteers and any materials will be purchased thru recreation capital. Once Berger has completed the plan we can then accurately budget the material expenses.
19. We reviewed our first budget accounting sheets for the new software. There are a few adjustments to make but overall it will give us a very accurate reporting each month of all of our program financial status.

20. 2010 work projects

- a. Complete the parking lot inclusive to parking barriers, fencing, and stone barriers. Requested approval from Town Board to move forward with Berger Proposal. Town Board has placed this on this month's agenda. The parking lot needs to be plotted so we can evaluate the remaining space for possible skate park and or inline hockey area.
- b. Complete the Drainage project, inclusive of the new soccer field and goals, mark out 2 smaller practice field areas
- c. New Playground equipment installation in the spring...
- d. Seasonal Water line to baseball fields...
- e. Parking lot Lighting Solar....Grants? Chris updated that Grants went to NYCERTA for Boyce Park and the Town Garage
- f. Work at Stone Church pending bids.
- g. Update Master Plan.
- h. Paint and Line Tennis court. Purchase Net.
- i. Purchase Outdoor Volleyball nets for outdoor league this summer. Designate court areas.
- j. Replace HM door and Hardware to Electrical Shed. David will present quotation to TB for approval...status
- k. Move and store Skate Park Equipment...formal recommendation To TB
- l. Possible rebuild replacement of boards on the wood bleachers as a volunteer project

TOWN OF DOVER RECREATION COMMISSION | **2010**
Meeting May 3, 2010 Boyce Park

21. 2011 work projects

- a. New baseball Fields...move up potential start date to 2010
- b. Move 2 soccer fields ...move up potential start date to 2010
- c. Lighting Purchase Baseball fields

22. Recreation Commission board member Project tasks. Currently here is the breakdown:

- a. Jim- Budget/Financials/accounting system with Rec department/park improvement projects parking and drainage
- b. David- Soccer, Baseball Liaison, New Pool Project, and park improvement projects parking and drainage.
- c. Pam – Nature Trail and Equestrian Liaison
- d. Frank- Oversee Facility operations with recreation department and Improvement projects. Provide list of needed repairs and maintenance required on buildings at Boyce Park and pool.
- e. Kevin-Equestrian Liaison
- f. Dawn- Day Camp
- g. Open Member----- Dog event Liaison all groups, Future Dog park area

23. Meeting closed 9:00pm

5/3/2010

Recommendations from the Recreation Commission to the Town Board

1. The Recreation Commission unanimously supports the spending of appx \$1,800 from the Recreation Capital Account to be matched with appx 2814.00 of Eagle Scout Community Donation Monies for the Purchase of 11 benches of the same type as provide by Miracle with the Playground System. The list price of the bench is \$466 each. The Town's cost per this recommendation would be appx. 165 dollars each.
2. The Recreation Commission unanimously supports the acceptance of the Berger proposal dated 3/15/10 in the amount of \$4,840.00 to complete the topographical survey and prepare the parking lot survey as the proposed parking lot area to be constructed from Item 4 and all associated storm water treatment and bio-retention swales as required. This is critical to continue our efforts in park safety and expansions.
3. The Recreation Commission unanimously recommends the purchase of the replacement door, hardware and lock for the Electrical room ASAP.