Town of Dover

Building Department
126 East Duncan Hill Road
Dover Plains, NY 12522
845.832.6111 x102 – Building Inspector
845.832.6111 x103 – Clerk
845.832.3188 - Fax

For Office Uses Only NEW____ RENEWAL ____

Permit #:_____ Zone:_____

Grid #:_____

Fee: $_____ Date Paid:_____

Check #:_____ Receipt #:_____

Building Permit Application

(Must be filled out **IN FULL WITH PAYMENT** before review. Incomplete applications will be returned.)

Application is hereby submitted to the Building Inspector/Code Enforcement Officer of the Town of Dover for the approval of plans and detailed statement of the specifications of work to be performed.

Please describe work to be performed:_____.

Owner of Property:_____ Phone #:_____

Mailing Address:_____ Cellular #:_____

Applicant's Name:_____ Phone #:_____

Mailing Address:_____ Cellular #:_____

Builder/Contractor:_____ Phone #:_____

Mailing Address:_____ Cellular #:_____

Address of Proposed Project:_____ Lot #:_____

☐ **Residential** ☐ **Commercial**

Distance of proposed structure from property lines; must also be shown on survey or plot plan.

front: _____ft. back: _____ft. side 1: _____ft. side 2: _____ft.

size of lot: _____ ac. frontage: _____ ft. # of stories: _____ height of highest point: _____ ft.

Size of proposed structure: width: _____ ft. depth: _____ ft. TOTAL: _____ sq ft.

Is property within a registered: ☐ Floodplain? ☐ Wetland? ☐ Easement? **If yes, show on survey & describe.**

Estimated cost of construction: $_____ **Estimated date of completion**: _____

I confirm that I understand that building permits expire one year after issuance and it is my responsibility to call the Town of Dover Building Department for all required inspections during construction and to obtain a Certificate of Occupancy/Compliance upon completion thereof in compliance herewith. I also understand my responsibilities of all provisions of Town of Dover Zoning Laws, New York State Uniform Fire Prevention & Building Code and State of New York Department of Labor requirements whether specified herein or not. The Town of Dover Zoning Law can be researched at www.townofdoverny.us (click: Links, Town Code).

_____ _____

Signature of Applicant DATE Signature of Owner DATE

For Office Uses Only

Pre-Inspection: _____

Application is: APPROVED / DENIED

Application requires: ☐ Planning Board Approval ☐ Zoning Board Approval

_____

Building Inspector/CEO Date Issued

Permits expire one year after issuance