



Town of Dover

Building Department
126 East Duncan Hill Road
Dover Plains, NY 12522
845.832.6111 x102 – Building Inspector
845.832.6111 x103 – Clerk
845.832.3188 - Fax

For Office Uses Only NEW ___ RENEWAL ___
Permit #: _____ Zone: _____
Grid #: _____
Fee: \$ _____ Date Paid: _____
Check #: _____ Receipt #: _____

Building Permit Application

(Must be filled out **IN FULL WITH PAYMENT** before review. Incomplete applications will be returned.)

Application is hereby submitted to the Building Inspector/Code Enforcement Officer of the Town of Dover for the approval of plans and detailed statement of the specifications of work to be performed.

Please describe work to be performed: _____.

Owner of Property: _____ Phone #: _____
Mailing Address: _____ Cellular #: _____
Applicant's Name: _____ Phone #: _____
Mailing Address: _____ Cellular #: _____
Builder/Contractor: _____ Phone #: _____
Mailing Address: _____ Cellular #: _____
Address of Proposed Project: _____ Lot #: _____
 Residential Commercial

Distance of proposed structure from property lines; must also be shown on survey or plot plan.

front: _____ ft. back: _____ ft. side 1: _____ ft. side 2: _____ ft.
size of lot: _____ ac. frontage: _____ ft. # of stories: _____ height of highest point: _____ ft.
Size of proposed structure: width: _____ ft. depth: _____ ft. TOTAL: _____ sq ft.
Is property within a registered: Floodplain? Wetland? Easement? **If yes, show on survey & describe.**

Estimated cost of construction: \$ _____ **Estimated date of completion:** _____

I confirm that I understand that building permits expire one year after issuance and it is my responsibility to call the Town of Dover Building Department for all required inspections during construction and to obtain a Certificate of Occupancy/Compliance upon completion thereof in compliance herewith. I also understand my responsibilities of all provisions of Town of Dover Zoning Laws, New York State Uniform Fire Prevention & Building Code and State of New York Department of Labor requirements whether specified herein or not. The Town of Dover Zoning Law can be researched at www.townofdoveryny.us (click: Links, Town Code).

Signature of Applicant _____ DATE _____

Signature of Owner _____ DATE _____

For Office Uses Only
Pre-Inspection: _____
Application is: APPROVED / DENIED
Application requires: Planning Board Approval Zoning Board Approval

Building Inspector/CEO Date Issued _____
Permits expire one year after issuance