

**Town of Dover Planning Board**

Town of Dover  
126 East Duncan Hill Road  
Dover Plains, NY 12522



(845) 832-6111 ext 100

**TIMBER HARVEST APPLICATION**

**Project Name:** \_\_\_\_\_ **Grid Number:** \_\_\_\_\_

**\*\* Please refer to DEP's Water Quality Guidelines for Timber Harvesting for the preparation and execution of this harvest plan. \*\***

**Property Address:** \_\_\_\_\_  
\_\_\_\_\_

**Overlay Districts (if any):** \_\_\_\_\_  
**Lot Area:** \_\_\_\_\_  
**Current Use(s):** \_\_\_\_\_

**Primary Contact Person:** \_\_\_\_\_

**Brief Description of Proposed Use/Activity**  
*(attach additional sheets, if necessary):*

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Name of Property Owner:** \_\_\_\_\_

**Is there an existing Special Permit, and/or Site Plan approval for the property?**

**Address:** \_\_\_\_\_

yes, granted on \_\_\_\_\_  no

**Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Does the property contain a farm operation located within an agricultural district or is the property boundary within 500 feet of a farm operation located in an agricultural district?**

**Name of Applicant: (if different)**

yes  no  not applicable

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Is there a Forrest Management Plan for the property?**

**Relationship of Applicant to Owner**  
*(e.g., contract vendee, option holder, lessee):*

yes (if yes, please attach)  no

\_\_\_\_\_

\_\_\_\_\_

**Is there a professional forester supervision the harvest?**  yes  no

**If yes, Name of Supervising Forester:**

**Name of Logging Contractor:** \_\_\_\_\_

\_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Length of logging contract:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Property Information:**

**Land Use District:** \_\_\_\_\_

**JOB SIZE AND SCHEDULING**

Total volume of estimated harvest: \_\_\_\_\_ Board Feet, \_\_\_\_\_ Cords.

Total area to be harvested: \_\_\_\_\_ Acres

When will the roads (truck and skid) and landings be built throughout the harvest area:

Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_

When will timber harvesting begin on the property? \_\_\_\_\_

**MAP REQUIREMENTS:** Three site specific maps: Harvest Plan (1), Contour (2), and Soils (3) scaled at or between 1" = 500' and 1" = 1,000' are required. Please refer to the Department of Environmental Protection's "Water Quality Guidelines for Timber Harvesting" for definitions. (Use DEP's Standard Mapping Symbols as provided in the Guidelines) All of the maps are to contain or show: harvest boundaries, north arrow, scale, map preparer's name, signature and date.

(1) The HARVEST PLAN MAP must show the following:

1. timber stands
2. logging units
3. existing or proposed truck roads and landings
4. water resources (lakes, ponds, rivers, streams, springs, and seeps)
5. wetlands
6. Best Management Practices (BMPs) – stream and wetland crossings, buffer strips

(2) The CONTOUR MAP must show the following:

1. property boundaries
2. topography (at 20-foot contour resolution or better)
3. existing or proposed truck roads, skid roads, and landings
4. USGS quadrangle (7.5 minute series) used, if any, with date issued for land data

(3) The SOILS MAP must show the following:

1. soil symbols and mapping units
2. soil survey used with date issued for land data
3. water resources



**WATERCOURSE CROSSINGS (Shown on Harvest Plan Map and Soils Map):**

Indicate Crossing Location(s) on Map >	C1	C2	C3	C4	C5	C6	C7
Drainage Type 1							
Duration of Flow 2							
Existing Crossing 3							
Proposed Crossing 3							
Drainage Bottom 4							
Stream Bank Type 4							
Bank Height (feet)							

1 **Drainage Type:** ST Stream; SP spring; SE seep

2 **Duration of Flow:** PM permanent; IN intermittent; EP ephemeral

3 **Type of Crossing:** TB\* temporary bridge; PB\* permanent bridge; TC\* temporary culvert; PC\* permanent culvert; SB\* skidder bridge; OT other

4 **Type of Bank or Bottom:** RO rock; GR gravel; MU mud; SM soil mixture; OT other

\* indicate bridge and culvert sized (e.g., length and width and diameter and length)

Describe any special Water Course precautions to be taken: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is a DEC Stream Crossing Permit required? ( yes ( no . If yes, then please copy the conditions of the permit to the DEP forester.

**BUFFERS STRIPS AND WETLANDS (Shown on the Harvest Plan Map and the Soils Map)**

Indicate location on Map	Buffer Type(s) <sub>1</sub>	Slopes	Width of Buffer Strip	Initial < > Residual Basal Area
BS <sub>1</sub>				/
BS <sub>2</sub>				/
BS <sub>3</sub>				/
BS <sub>4</sub>				/
BS <sub>5</sub>				/
BS <sub>6</sub>				/
BS <sub>7</sub>				/
BS <sub>8</sub>				/
BS <sub>9</sub>				/

1 Type of Buffer Strip: SS stream side; WL wetland; SP spring; SE seep; VP vernal pool; F filter; OT other

Will there be any harvesting in wetland areas? ( yes ( no

Are there any rare, threatened, or endangered wildlife or plant species or unique habitats?

\*Check with local New York State DEC Office. ( yes ( no

**SIGNATURES**

I attest that the information provided in this harvest plan is true and accurate to the best of my knowledge and that I am familiar with and will be bound by all applicable Federal, State, and Local environmental laws and rules and regulations, including the Department of Environmental Protection’s Water Quality Guidelines for Timber Harvesting. I agree to abide by the provisions of this plan and to submit a “Forest harvest Field Report” to the DEP forester as requested:

Landowner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Harvest Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Approved, Forester: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_

**\* Note: When applicable Please include Erosion Control Permit Application Along with Site Plan Application And details**

**FOREST HARVEST FIELD FORM**

Activity - Timber Harvesting	Forest Stand(s)	Acres	Start Date	Finish Date
Cutting Unit A				
Cutting Unit B				
Cutting Unit C				
Cutting Unit D				
Cutting Unit E				
Cutting Unit F				

**FOREST HARVEST CLOSURE**

Activity - Site Stabilization	Area to be Seeded (acres)	Closure Work Start Date	Closure Work Finish Date
Cutting Unit A - TRs/SRs/Ls			
Cutting Unit B - TRs/SRs/Ls			
Cutting Unit C - TRs/SRs/Ls			
Cutting Unit D - TRs/SRs/Ls			
Cutting Unit E - TRs/SRs/Ls			
Cutting Unit F - TRs/SRs/Ls			

Seed Mix and Seeding Rate Used: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SIGNATURE:**

Harvest Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

## DISCLOSURE OF INTEREST FORM

Section 809 of the General Municipal Law provides as follows:

1. Every application, petition, or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license, or permit, pursuant to the provisions of any ordinance, local law, rule, or regulation constituting the zoning and planning regulations of a municipality shall state the name, address, and the nature and extent of the interest of any state officer and any officer or employee of such municipality or of a municipality of which such municipality is a part, in the the person, partnership, or association making such applicationm, petition, or request (hereinafter called the applicant) to the extntent known to such applicant.
2. For the purpose of this section, an officer or employee shall be deemed to have an interest in the applicant when he, his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them.
  - (a) Is the applicant, or
  - (b) Is an officer, director, partner, or employee of the applicant, or
  - (c) Legally or beneficially owns or controls stock of a corporate applicant or is a member of a partnership or association applicant, or
  - (d) Is a party to an agreement with such an applicant, express or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition, or request.
3. Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York or American Stock Exchanges shall not constitute an interest for the purposes of this section.
4. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor.

*In connection with said application, petition or request, the undersigned hereby states, pursuant to the provision of Section 809 of the General Municipal Law, the name, residence, and the nature and extent of the interest of any state officer or employee of the Town of Dover and/or the County of Dutchess, in the person, partnership, or association making the application, petition, or request (hereinafter called the "applicant"). If none, insert the work "none" \_\_\_\_\_.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

## AGRICULTURAL DATA STATEMENT

**if the property is in an agricultural district and contains a farm operation,  
or if the property is within 500 feet of a farm operation in an agricultural district**

Please list names and addresses of owners of land which contain farm operations and which is located within an Agricultural District and within five hundred feet of the boundary line of the property upon which the project is proposed (*use additional sheet if more space is needed*):

(1) _____ _____ _____	(5) _____ _____ _____
(2) _____ _____ _____	(6) _____ _____ _____
(3) _____ _____ _____	(7) _____ _____ _____
(4) _____ _____ _____	(8) _____ _____ _____

**Applicant must attach a tax map or other map showing the site of the proposed project in relation to the farming operations described above.**

\_\_\_\_\_  
Signature of Applicant                      DATE

# Town of Dover Planning Board

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(845) 832-6111 Ext 100

## LETTER OF AGENT

I, \_\_\_\_\_, am the owner of the property

located at \_\_\_\_\_, Dover, New York,

identified as Grid Number \_\_\_\_\_.

I hereby authorize \_\_\_\_\_ to act as my

agent in an application to the Town of Dover Planning Board.

For \_\_\_\_\_  
(Name of Project)

Print name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**617.20**  
**Appendix B**  
**Short Environmental Assessment Form**

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<b>NO</b>	<b>YES</b>
			<input type="checkbox"/>	<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<b>NO</b>	<b>YES</b>
			<input type="checkbox"/>	<input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, adjoining and near the proposed action.				
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)				
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____				
<input type="checkbox"/> Parkland				



18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	<b>NO</b>	<b>YES</b>
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	<b>NO</b>	<b>YES</b>
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	<b>NO</b>	<b>YES</b>
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

**Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2.** Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
_____	_____
Name of Lead Agency	Date
_____	_____
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
_____	_____
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

**PRINT**