

# TOWN OF DOVER RECREATION COMMISSION

## MEETING MINUTES February 1, 2010 Town Hall

2010

### Agenda:

1. Meeting to order 6:30 pm
2. New Business, Budget, Playground, assignments, updates
3. Review Project list CAP
4. Meeting adjourned 9:00 pm

**Present: Jim Muncey, David Penney, Pam Marshall, Dawn O'Neil, Teri Patisnick, Kevin Kitowski, Frank Herrington, Councilman Chris Galayda**

### Discussion Items:

1. Melissa Luthi resigned from the board last month. The board accepted the resignation. Melissa is moving. We notified the Town Board to seek a replacement.
2. Pam will send out email reminders prior to the meetings.
3. We need to send a note to the Clerk that our meeting schedule will change back to Boyce Park April thru October...Nov, Dec, Jan, Feb. will be at the town Hall
4. Update from Saturdays Dog Park Meeting at Town Hall...There were appx 8 people in attendance, representation from Barking Buddies and 4H. Many items discussed, visitation to other parks for ideas, registration fee, bags, cleanup, fencing, fire hydrant, bench tables, and large dog small dog area. As a part of the master planning finding a suitable location. There will be a second meeting scheduled for open discussion. The RC advises that the groups that support this idea have to come together to start planning and organizing; the group needs a lead person(s) to head this up.
5. Update from Chris on the Ice Skating at the Pool...Weather permitting the ice skating is a success. The RC approves the 247 dollars needed to provide the necessary insurance for the ice skating at the Pool. It is a possibility to look at a portable ice skating ring system for next year. Budget and feasibility review needs to be prepared. The pool area seems to be working out fine. Many people are using it. Thanks to Chris, Teri, and Frank for monitoring the ice conditions and thanks to the Fire Company for flooding and ice preparations.
6. Eagle Scout work Discussion...Nick Melrose needs to update the RC on the current status. He has not come back to the RC since November 09.
7. Playground update from Chris...Chris should have the construction information from Jean next week. We have appx 42 volunteers that have expressed interest to date. Chris submitted requests for funding from Vinny and Mark for 20k and 9.5K in funding. Schedule wise we are anticipating demo towards the end of March and a build period of April 10-17<sup>th</sup>. Discussion recommends that the layout and concrete crew do the foundation work prior to the mass build starting. There is some interest in tee shirts being donated, landscaping donation. We will have to purchase some additional mulch.
8. There is a meeting scheduled with Baseball, Soccer and the Town to discuss upcoming spring usage field schedules. Meeting will be on the 22<sup>nd</sup> 630 pm at the Town Hall

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9. Day Camp... There will be a meeting to discuss the impact of a Full Day Camp Monday Feb 8<sup>th</sup> at 630 pm. The idea of providing a full day camp has been up for discussion over the past few months. Although highly unlikely that a full day camp would be able to fund itself this year the work still needs to be invested now to plan for the future. The Group needs to get together to create a detailed proposed budget scenario. There was discussion about this year's camp utilizing Camp Berkshire for their Pool.
10. Budget and Program review recap:
  - a. Review this month's Financials...Teri handed out January Income
  - b. Review Software purchase...Town is pursuing Quick Books for us
  - c. Review Fee's any current discussion...no discussion
  - d. Monthly Calendar of events ...Teri handed out calendar
  - e. Master Plan Zarecki to Berger....Jim requested from Zarecki the Park Master plan on CAD so we can update current changes with Berger and begin new layouts for Parking, etc
11. Discussion of recommendations for upcoming services:
  - a. Mowing scope of work...we need to discuss if we want to modify any areas.
  - b. Concession...we review with local business and organizations if there is interest in provide a bid to provide Concession for all activities at the Park.
- 12. 2010 work projects**
  - a. Complete the parking lot inclusive to parking barriers, fencing, and stone barriers. Requested approval from Town Board to move forward with Berger Proposal. Town Board has placed this on this month's agenda.
  - b. Complete the Drainage project, inclusive of the new soccer field and goals, mark out 2 smaller practice field areas
  - c. New Playground equipment installation in the spring...Review status with Chris
  - d. Seasonal Water line to baseball fields...not discussed
  - e. Parking lot Lighting Solar....Grants? Chris updated that Grants went to NYCERTA for Boyce Park and the Town Garage
  - f. Work at Stone Church pending budget and grant to be received in 2010. We are waiting for grant approval, and then we will write RFP's.
  - g. Update Master Plan
  - h. Paint and Line Tennis court. Purchase Net.

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- i. Purchase Outdoor Volleyball nets for outdoor league this summer. Designate court areas.
- j. Replace HM door and Hardware to Electrical Shed. David will present quotation to TB for approval
- k. Remove Skate Park Equipment...formal recommendation To TB. Install the 2<sup>nd</sup> tennis court. Review alternate locations for the skate park.
- l. Possible rebuild replacement of boards on the wood bleachers as an eagle scout project

### 13. 2011 work projects

- a. New baseball Fields
- b. Lighting Purchase Baseball fields

### 14. Recreation Commission board member Project tasks. Currently here is the breakdown:

- a. Jim- Budget/Financials/accounting system with Rec department/park improvement projects parking and drainage
- b. David- Soccer, Baseball Liaison, New Pool Project, and park improvement projects parking and drainage. Playground.
- c. Pam and Dawn- Full Day Camp review and Play programs, Eagle Scout Liaisons
- d. Frank- Oversee Facility operations with recreation department and Improvement projects. Provide list of needed repairs and maintenance required on buildings at Boyce Park and pool.
- e. Kevin-Equestrian Liaison and Eagle Scouts. Playground.
- f. Open Member----- Dog event Liaison all groups, Future Dog park area

### 15. Meeting closed 9:30pm