

TOWN OF DOVER RECREATION COMMISSION

Meeting March 5, 2012 Boyce Park

2012

Meeting Overview:

1. Meeting to be called to order 6:30pm.
2. New business from guests, Dover little league, Softball, baseball league
3. Recreation Budget and program review. Year end closeout, fiscal and supplies. Rec Trac.
4. Review last month's minutes
5. Updates of Master Site Plan Drawing review- pool, parking, drainage, pond, buildings
 - o Drainage
 - o Parking Lot
 - o Tennis Court
 - o Nature Trail
 - o Baseball fields
 - o New Pool and Pool Closure
 - o Recreation Office Move to Park, including new furnace/AC unit
6. Spring 1k, 3k 5k event, marathon, etc
7. Member responsibilities
8. Meeting adjourned 9 pm

Members Present: David Penney, Paul Palmer, Chris Shay, Teri Ptasnick, Chris McIntyre, Jim Muncey, Kevin Kitowski, Teri Ptasnick, Dodie Grispin

Members Away: None

Guests and Speakers: Jay Murphy, Mary Andrews- Dover Little league. Cortney Spencer, Leah Fors- Bottle Drive. Samantha Brown

New Business and Discussion Items:

1. **Cortney Spencer, Leah Fors- Bottle Drive**, CS requesting permission to have a Bottle drive for fundraiser support. CS directed to schedule with Rec Dept to coordinate activity.
2. **Samantha Brown** SB requesting to have a Fundraiser Coed Softball Tournament in memory of Peter Junta who passed away last week. Chris Shay will assist in the structure of the tournament. Rec Dept to schedule accordingly.
3. **Murphy, Mary Andrews- Dover Little league**, discussion with the Rec Commission regarding the operation of the concession stand for the season and year. Rec department to get together the schedule of Town Dates that would require operation. RC to get together the complete requirements for a proposal if one were to go for bid. Baseball fields for the 2012 season- Discussion regarding cutting back the lip of the baseball field and spreading clay. Also discussed completing the new baseball fields so the existing one can be redone. Little League possible requirement to go to 70 foot bases for the 11-14 division. Possible to have 3 fields with both options? Or 2 with the 60 foot bases and 1 with the 70 foot?
4. Chris Shay working on the following, bleacher proposals and fencing. BSN 144 seat 8 row 27 foot long 2-1135213 and 15 portable bench. Chris and Jim to walk the trail.
5. Dog related issues. Our Dog walkers are not following the leash rules and not picking up after the dogs. Teri and Dodie will look to write up additional signs and post in more visible area.
6. Rec Track status. RT has been loaded with all info from the Rec Department.
7. Teri is getting a proposal to fix or repair the heaters in the garage. It may be more cost efficient to install new or go to propane.
8. Rec Flyer scheduled to be completed next week for approval and mail by the last week in March.

TOWN OF DOVER RECREATION COMMISSION

Meeting March 5, 2012 Boyce Park

2012

9. Recreation department is up and running with a facebook page on the website. Weekly updates are being made.
10. Mowing Bid is out and is due back March 19th.
11. Day camp. Rec Department is working on Flyer, booklet, Pricing, budgets, Pool, transportation etc. Looking to have an early sign up date shortly.
12. Kevin is scheduling a meeting for the Equine group.
13. The Recreation office move estimate is pending Town Board approval.
14. Parking lot work to start shortly. Looking for approval to use excess material to fill in old pool area.
15. Tennis court work will begin once the temperatures settle out to 50 degree min at night.
16. Kevin will update shortly with a new program involving Sheet shooting for those who are interested.
17. Chris will update on the status of a few groups that want to hold softball tournaments in the spring (April).
18. Paul will continue to work on the Christmas tree lighting for 2012, plan is to also hold an event at the Park this year
19. Review of 80/20 or contract for Gymnastic instructor.
20. The following items remain under review for purchase in 2012.
 - a. Bleachers VB1135206 8 rows
 - b. Team benches
 - c. Soccer nets and goals
 - d. Fencing
 - e. Waterslide for Day camp
21. Items that are in discussion with the Town Board that we are waiting for updates:
 - a. Town accepting credit cards for program payments and deposits?
 - b. Status on filling in the old pool area
 - c. Recreation fee's as a part of the yearly adoption process and or the fiscal date move to mid year.
22. The following items were carry over's from 2012:
 - 1) Pool: We made a general progress outline to follow. Time line appx 12-24 months.
 - a. Proposed design and layout (current progress)
 - b. Create budgets on Pool, Fencing, Building, Pole barn building, septic move, Changing rooms, electrical and plumbing, road and security requirements
 - c. Create a formal Pool Proposal document that can be distributed and presented to the Town and all parties. Start seeking financing and donations

TOWN OF DOVER RECREATION COMMISSION

Meeting March 5, 2012 Boyce Park

2012

- d. Permission from Town to engage professional services from Town Engineer and Attorney for RFP services.
- e. Finalize RFP, Scope of Works documents and drawings, designs, details
- f. Town Referendum, Approvals, Financing, Public Hearings

23. Meeting Closed 9:00pm

Listing of Ideas and Programs that could be offered with the help and leadership from Volunteers.

- a) Rain Barrel workshop
- b) Rain Garden community build/new plantings
- c) Fly Fishing Instructional program
- d) Skeet Shooting instructional program
- e) Equestrian Events
- f) Kayaking instructional program
- g) Bike Race
- h) Cross country or sponsored 1K, 3K, race
- i) Community Day
- j) Astronomy night
- k) Farmers planting program
- l) Fall planting project for pumpkins, squash, etc
- m) Farmers Market held at Park or Library
- n) Canoe Launch

Listing of Work items to be undertaken by a recreation commission member

- a) Capital Projects, Parking, drainage, lighting, pond, courts, facilities
- b) Pond Dredging project
- c) Up keeping of Signage at Town Facilities
- d) Suggestion Box at Town Hall or other Facilities
- e) Sports Equipment swap
- f) Park Rules updates
- g) NYMIR updates
- h) GIS review of Town/Park Properties for recreation
- i) Fee's schedules
- j) 80/20 vs hourly comparison
- k) Lights for Rink
- l) Non Profit's and our Groups Contact coordination contact lists and communication updates

Recreation Commission board member Project tasks. We are asking our Board members to head up new assignments and take hold of new projects. There are numerous tasks and future projects that need to be accounted for and managed. Currently here is the breakdown:

Jim- Budget/Financials/accounting system with Recreation department/park improvement projects parking and drainage, Pool, Parking and Drainage.

David- Soccer Liaison, New Pool Project, Park improvement projects parking and drainage. Park, Building, and Maintenance duties.

TOWN OF DOVER RECREATION COMMISSION

Meeting March 5, 2012 Boyce Park

2012

Pam – Nature Trail and Equestrian Liaison

Kevin-Equestrian Liaison

Chris Shay- Baseball Liaison, park facilities planning bleachers, benches, fencing, dugouts, infield repairs

Paul Palmer- Christmas coordinator, Event support, TB meetings, safety

Chris McIntyre – Soccer Liaison, field coordinator,