



2018 Town of Dover Fee Schedule

A. Chapter 23, Records, Public Access	
1) Certification of records	\$10.00
2) Photocopies of records , not exceeding 9" by 14" - fee per page	\$0.25
3) Photocopies of outside records- fee per page	\$0.35
B. Chapter 33 - Zoning Administrator	
1) Application Fee	\$150.00
2) Fee for Sign Permit (through Building Department for installation)	
a) Non Illuminated	\$55.00
b) Illuminated	\$110.00
C. Chapter 47 - Building Construction	
Fees for Commercial Construction and Additions	
a) Estimated value of construction or alteration work up to and including \$5,000	\$210.00
b) For each additional \$1,000 or fraction thereof, exceeding \$5,000 up to including \$1,000,000	\$16.00
c) For each additional \$1,000 or fraction thereof, exceeding \$1,000,000 up to including \$5,000,000	\$11.00
d) For each additional \$1,000 or fraction thereof, exceeding \$5,000,000 up to including \$10,000,000	\$9.00
e) For each additional \$1,000 or fraction thereof, exceeding \$10,000,000 up to including \$15,000,000	\$7.00
f) For each additional \$1,000 or fraction thereof, exceeding \$15,000,000	\$5.00
2) Fees for residential construction:	
One and two family dwellings, additions, conversion of uninhabited space to living space (adding bathrooms, finished basements, finished attics, enclosed porches etc.)	
a) Any area of living space up to and including 200 sq. ft.	\$80.00
b) Any area of living space 201 up to and including 500 sq. ft.	\$160.00
c) Any area of living space 501 sq. ft. up to and including 1,500 sq. ft.	\$315.00
d) Any area of living space 1,501 sq. ft. up to and including 2, 500 sq. ft.	\$525.00
e) Any area of living space 2,501 sq. ft. up to and including 3, 500 sq. ft.	\$735.00
f) Any area of living space 3,501 sq. ft. up to and including 4, 500 sq. ft.	\$945.00
g) Any area of living space 4,501 sq. ft. up to and including 5, 500 sq. ft.	\$1,155.00
h) Any area of living space 5,501 sq. ft. up to and including 6, 500 sq. ft.	\$1,365.00
i) Any area of living space 6,501 sq. ft. up to and including 7, 500 sq. ft.	\$1,575.00
3) Fees for Miscellaneous Structures	
a) Fences and stone retaining walls	
up to 500 linear ft.	\$105.00
501 to 1,000 linear ft.	\$210.00
Greater than 1,000 linear ft.	\$525.00

b) Utility sheds and uninhabited buildings, garage and pole barns	
Up to 100 sq. ft.	\$80.00
101 to 200 sq. ft.	\$160.00
201 to 500 sq. ft.	\$210.00
Greater than 500 sq. ft.	\$370.00
c) Decks, Handicap Ramp, covered and screened porches	
Up to 100 sq. ft.	\$80.00
101 to 200 sq. ft.	\$160.00
201 to 500 sq. ft.	\$210.00
Greater than 500 sq. ft.	\$370.00
d) Pergola, Canopy, Carports and Gazebo	\$80.00
e) Roofs	
New roof structures over porches, decks, patios	
Up to 100 sq. ft.	\$75.00
101 to 200 sq. ft.	\$150.00
201 to 500 sq. ft.	\$200.00
Greater than 500 sq. ft.	\$350.00
Repair of existing roof /50' sq. ft. or less	no fee
Repair to existing roof if damaged or structural work is required	\$80.00
Complete replacement of roof including decking and truss work (Including inspection)	
Up to 100 sq. ft.	\$80.00
101 to 200 sq. ft.	\$160.00
201 to 500 sq. ft.	\$210.00
Greater than 500 sq. ft.	\$370.00
f) Stairs	\$80.00
g) Windows/Skylight- enlargement of / or new installation	\$80.00
h) Sliding Glass doors, fire doors or addition of regular door	\$80.00
i) Mechanical equipment (fire place, wood/ gas/pellet/coal stoves, furnace / boiler, heat conversion, central air, chimney, standby generators	\$80.00
Replacement of Mechanical in kind	no fee
j) Fuel storage tank (new, replaced or removed)	\$80.00
k) Slab, Foundation (when not part of other permit)	\$160.00
l) Above Ground Pool and Hot Tubs greater than 2 feet of water	\$80.00
In-Ground Pools (with barrier)	\$160.00
n) Replacement /Installation of Mobile Home	\$265.00
o) Bridge	\$315.00
p) Tennis Court	\$210.00
q) Driveway Permit	\$210.00
r) Driveway Bond	\$525.00
s) Solar Panel	
Up to 4 kw	\$200.00
4 kw to 50 kw	\$400.00
Over 50 kw (\$25.00 per kw thereafter)	\$25.00/kw

t) Conex trailer, shipping container or any prefabricated container shall require a shed permit fee, if the container remains on the property for more than 60 days.	
4) General fees:	
a) Demolition: \$100.00 per \$1,000 for the cost of demolition; \$15.00 additional per \$1,000 thereafter	As determined by demolition cost
b) Certificate of Occupancy Search:	
Residential Additional \$50.00 Per Occupancy and/or Habitable Building	\$150.00
Commercial Additional \$50.00 Per Occupancy and/or Habitable Building	\$250.00
c) Fire and Safety Inspections:	
minimum one hour charge - fee per hour	\$65.00
d) Re-inspection for correction of violation:	
1) No charge if violation is corrected in within the first 30 days	
2) Re- Inspection Charge, with a minimum one-hour charge- fee per hour	\$50.00
e) Certificate of occupancy / compliance	
1) No charge if permit is in effect	
2) Building permit not in effect (expired)	\$85.00
f) Fee for building without a permit is double the permit fee	TBD
g) Permit renewal to be determined by CEO as per remaining of percentage of work	TBD
h) Denial of permit	TBD
50% of permit fee will be refunded if request is in writing and no work has commenced	
D. Chapter 53 - Dogs	
§53-5. Fee for Licensing, Seizure and Redemption	
a) Dog license fees	
1) Neutered/Spayed	\$8.00
2) Un-neutered/un-spayed	\$16.00
3) Senior residents 60 years or older discount	\$1.00
4) Exempt fee for Hearing, Search. Police and other dogs with documentation	\$0.00
5) Replacement Lost Dog License Tag	\$3.00
6) An additional license fee for unlicensed dogs identified during an enumeration as required by § 110, Subdivision 1 of the Agriculture and Markets law.	\$5.00
§ 53-8 - Seizure and Redemption:	
1) For the first impoundment of any dog owned by that person.	\$20.00
2) First 24 hours or part there of	\$30.00
3) For each Additional 24 hours or part there of	\$40.00
4) First 24 hours or part thereof for the second impoundment, within one year of the first Impoundment of any dog owned by that person	\$40.00
5) First 24 hours or part thereof \$75.00 for the third impoundment , within one year of the first impoundment of any dog owned by that person.	\$50.00
6) 24 hours or part thereof for the third impoundment, within one year of the first impoundment	\$75.00
7) If, upon redemption, any dog that received a rabies vaccination, the charge for such vaccination shall be added to impoundment fees.	TBD

E. Chapter 65 - Erosion and Sediment Control	
Initial escrow deposit if not accompanied by a primary application	\$500.00
1) Application for permit	\$100.00
F. Chapter 69 - Explosives /Blasting	
1) Residential	\$265.00
2) Commercial	\$525.00
3) Commercial Fireworks Display	\$160.00
Residential fireworks are not permitted under any circumstance	
G. Chapter 93 - Highway Standards	
1) Copy of Chapter 93 - Highway Standards	\$15.00 (\$20.00 if mailed)
2) Road cut fee permit	\$250.00
A fee shall be paid to the Town of Dover to obtain a permit to cut across a Town road. The permit shall be granted by the Town Highway Superintendent	
H. Chapter 97 - Junk and Auto Parts Dealers	
1) License fee	\$350.00
2) If applicant has previously been issued a valid and effective junk dealers license by the Town, such applicant shall be allowed a credit of \$5.00 against the license fee.	
I. Chapter 113 - Peddling and Soliciting	
1) License fee: fee per permit	\$300.00
2) Foot peddler - fee per day	\$20.00
J. Chapter 125 - Subdivision of Land	
1) Planning Board discussion (Initial discussion required)	\$100.00
2) Application fee:	\$200.00
3) GIS Fact Check	\$75.00
4) Lot Fees Per new lot created	\$50.00
5) Recreation fee in lieu of land	
a) For subdivisions involving less than three lots - fee per lot or unit	\$2,000.00
b) For subdivisions involving three or more lots - fee per lot or unit	\$3,000.00
c) For Site Plan and/or Special Permit see Chapter 145-Zoning	
6) Copy of Chapter 125 - Subdivision of Land	\$5.00
K. Escrow	
1) Escrow is set at the beginning of a project before a SEQRA determination has been made	
2) Items to be paid for from escrow account include fees for consultants hired by the Town and deemed necessary by the reviewing board and website storage fees incurred when applicant documents are posted to the official Town Website, TownofDoverNY.us for Public Review	
3) The applicant may request an itemized estimated bill of service	

4) Fees are as follows:	
a) Negative declaration	\$500.00
When the account gets to \$250.00, it is to be replenished to the amount of \$500.00	
b) Positive declaration: \$1,000.00 for the first lot and \$500 for each additional lot, to a maximum of \$10,000. When this account falls to 50% of the original escrow, it must be replenished to the original amount until the project receives final approval. Escrow will be set by reviewing board.	
c) The balance of the escrow will be refunded 90 days after final approval is given or when all bills pertaining to the project have been paid.	
d) Site plan: \$500.00 minimum to \$10,000.00 maximum, at the discretion of the Planning Board or other Board of Review. Or at the request of the applicant, the Planning Board or other Board of Review may obtain an estimated bill of services with the escrow to be set at the estimate, plus 10%.	
The Planning Board, or other Board of review, will respond to the applicant 30 days after the request of an estimate.	
e) Zoning change escrow: \$3,500.00, not to drop lower than 50% of escrow amount	
L. Chapter 145. Zoning	
1) Application fee for Zoning Board of Appeals	\$100.00
a) Initial Escrow Deposit must be submitted with application submission	\$100.00
2) Application fee for Site Plan or Special Permit Approval	\$200.00
a) Initial Escrow Deposit is required with application submission	\$500.00
b) GIS / EAF Fact check and Geo-referencing Fee	\$75.00
c) Recreation fee in lieu of land for Site Plan or Special Permit fee per unit	\$3,000.00
3) Reclamation Application Fee plus \$0.02 per yard on the estimated amount of sand, soil or gravel to be removed in the permitted period.	\$500.00
4) Variance (per Variance requested)	\$150.00
5) Appeal /Reversal/Interpretation of decision of Zoning Administrator	\$100.00
6) Copy of Zoning Law	\$15.00
7) Application to Town Board	\$300.00
8) Timber Harvest Application Fee	\$100.00
9) Code Enforcement Pre-application Meeting	\$50.00
M. Town Clerk fees. Fees payable to the Town Clerk shall be as follows:	
1) Master Plan copy	\$20.00
2) Copies	
a) Photocopies of records not exceeding 9" by 14" - fee per page	\$0.25
b) 11" x 17" each - fee per page	\$0.35
3) Bad check returned	\$20.00
4) Marriage License Adjustment	\$10.00
5) Genealogical Search (1 to 3 yr. search with uncertified copy if found)	\$22.00
Search of additional years subject to the NYS Dept. of Health Fee Schedule	
6) Certified Copy of Birth or Death (Vital) Record (per copy)	\$10.00
7) Marriage License	\$40.00
8) Search and Copy of Marriage Records (Transcript or Copy)	\$10.00
9) Sportsman (Fishing, Hunting, Trapping) Licenses	per NYS DEC Fee Schedule

10) Minimum credit or debit card transaction convenience fee		\$1.75 minimum
11) VISA or Mastercard debit or credit cards		2.95% per transaction
N. Parking violation fee schedule:		
1) Prohibited parking		\$50.00
2) Parked within 10 feet of railroad track		\$50.00
3) Blocked driveway/roadway by a vehicle		\$50.00
4) Parked/blocked fire lane/safety zone		\$75.00
5) Parked within 15' feet of fire hydrant		\$75.00
6) Parked in non-designated parking space		\$25.00
7) Parked in excess of specified time limits		\$50.00
8) Storage/abandoned in excess of 24 hours- fee per day		\$50.00
9) Parked unregistered motor vehicle - fee per day		\$30.00
10) Parked in no-parking zone/adjacent yellow/orange curbs:		\$75.00
o. Geographic Information System Fee Schedule		
Service	Description	Size
Map Reprints	Reproduction of a map currently	Letter (8.5 by 11)
	found on Town's system (no revisions)	Legal (8.5 by 14)
		Tabloid (11 by 17)
Digital forms of maps		CD
		5./ cd